

# Woodall Public Schools

Ginger Knight, Superintendent

14090 West 835 Road

Tahlequah, Oklahoma 74464

Telephone (918)458-5444

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## JOB POSTING

### ELEMENTARY COUNSELOR

**POSITION:** Woodall Public Schools is Seeking a Counselor for Grades PreK-8

**QUALIFICATIONS:** Valid Oklahoma School Counselor Certification; Clear Criminal Background

**DUTIES:** Assist students and families to develop the knowledge, attitudes and skills necessary for children to become healthy, competent and confident learners by providing:

- Academic support, including organizational, study and test-taking skills
- Goal setting and decision-making
- Education on understanding self and others
- Peer relationships, coping strategies and effective social skills
- Communication, problem-solving and conflict resolution
- Multicultural/diversity awareness
- Homeless liaison
- English Learner coordinator
- Individual student planning
- State testing coordination, planning, and administrating

**START DATE:** July 22, 2024

**COMPENSATION:** Salary Based on Years of Experience and Qualifications; Health Insurance and Retirement; **Woodall Does Not Participate in the Social Security Program.**

*If you are ready to invest your life in the lives of our "Wildcat" families, you may apply to Mrs. Knight. Please submit your résumé complete with references along with a copy of your Oklahoma teacher certificate and college transcripts to [gknight@woodall.k12.ok.us](mailto:gknight@woodall.k12.ok.us) or mail to Ginger Knight, 14090 West 835 Road, Tahlequah, OK 74464. Position posted until filled.*

April 1, 2024

Ginger Knight

**Date Posted**

**Superintendent**

**Woodall Public Schools Is An Equal Opportunity Employer**

and does not and will not discriminate in employment and personnel practices on the basis of race, sex, age, handicap, religion, national origin or any other basis prohibited by applicable law.